

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-125T – Hazardous Chemical Removal

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-125T – Hazardous Chemical Removal to Triumvirate Environmental Services, Inc. and US Ecology Tampa, Inc. for three (3) years beginning April 1, 2019 through March 31, 2022, with a renewal option for two (2) additional one (1) year periods. This ITB replaces the existing ITB 16-075T – Hazardous Chemical Removal and will be used by the Environmental Health & Safety Department (EH&S) to cover the removal of chemical waste from the bus lots, maintenance, schools, and other District facilities.

Goods/Services Description

Responsible: Environmental Health & Safety (EH&S)

Bid #19-125T, Hazardous Chemical Removal, will be utilized by the Environmental Health & Safety Department to provide for the removal of expired laboratory chemicals, paints, batteries, cleaning chemicals, automotive oils, solvents, and other hazardous materials. This contract will also provide services for the emergency cleaning and disposal of hazardous materials and contaminated soils in the event of an accidental release at any of the District sites.

Work under this Bid will be awarded a primary and secondary bidder. The bidder with the lowest costs will be the primary bidder and shall perform the services of this contract until such time the primary bidder fails to perform the work on a timely basis per the contract, is no longer able to fulfill the terms of the contract, in cases of emergency, or in the best interest of the District. At which time negotiations shall be made with the secondary bidder to perform the work at the same or lower cost than the primary bidder.

Procurement Method

Responsible: PWS

The solicitation for this ITB ran from January 11, 2019 through January 31, 2019, where five hundred and ninety-six (596) vendors were notified, and eleven (11) vendors downloaded the ITB documentation. Procurement received three (3) responses, and two (2) vendors are being recommended for the award. The bid has a primary and an alternate vendor who met all specifications, terms, and conditions of the ITB. Including an alternate awardee allows for continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases.

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Financial Impact
Responsible: PWS and EH&S

The total spending authority requested is \$300,000 as demonstrated in the breakdown below:

Historical Average Monthly Expenditure	\$	5,000
<u>Number of months</u>		<u>36</u>
Estimated forecast spend	\$	180,000
<u>Estimated for emergency cleaning or decontamination</u>	<u>\$</u>	<u>120,000</u>
<u>Total forecast authority</u>	<u>\$</u>	<u>300,000</u>

EH&S is requesting School Board approval for an authorized spending authority of \$300,000 to ensure hazardous chemical removal services are provided for facilities throughout the District. \$180,000 for ongoing waste disposal activities and \$120,000 for emergency releases contingency. The spending authority reflects the amount expected to be expended during the three (3) year term of the contract.

The \$180,000 portion of the spending authority request is based on an anticipated expenditure for ongoing District waste disposal activities for used oil, used oil filters, batteries, maintenance chemicals, chemistry laboratory chemicals, herbicides/pesticides and paints consistent with the previous three (3) years of expenditure. For this new contract, the District anticipates a need at some of the facilities for soil removal and disposal in response to currently planned environmental assessment and remediation projects, regulatory agency inspections and code compliance requirements within the next three (3) years.

The \$120,000 portion of the spending authority request is consistent with previous contracts recommendations to cover any unforeseen, emergency cleaning, decontamination, or disposal activities due to any District accidental release of hazardous materials or chemicals. Cleanup of soil and/or building materials from petroleum or other hazardous chemicals release associated with an accidental event, generator fuel storage tank filling or emergency environmental investigation for existing or former storage tanks has the potential to cost from \$5,000 to \$20,000 per event. These fees encompass waste profiling, collection, transportation, and disposal of hazardous or non-hazardous waste to a properly permitted facility per event. Utilizing the upper limit, the District budgeted for two (2) unplanned releases and/or emergency events per year (\$40,000 per year) over the course of the three (3) year contract period (\$120,000 per contract period).

Funding for this Bid will come from EH&S's budget. The amount requested was determined based on the Department's requirements to satisfy the needs of the District, and a comparison of expenditures from the previous bid term. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.